

**MINUTES OF THE COMMISSIONERS COURT
SPECIAL SESSION
OCTOBER 23, 2017**

BE IT REMEMBERED, that on the 23rd day of October, 2017 A.D. at 10:02 a.m. the Honorable Commissioners Court of Wichita County, Texas met in special session at the Courthouse in Wichita Falls, Texas pursuant to adjourning October 20, 2017, with the following members present:

Honorable Woodrow W. Gossom, Jr., County Judge
Commissioner Mark Beauchamp, Precinct No. 1
Commissioner Lee Harvey, Precinct No. 2
Commissioner Jeff Watts, Precinct No. 4

Invocation by Josh Andrajack

Pledge of Allegiance Pledge to the Texas Flag

Presentation of Service Award and Certificate to Terri Penaluna, Probate Auditor, for 30 years of service to Wichita County.

Motion made by Commissioner Mahler and seconded by Commissioner Watts to approve and authorize the following consent agenda items 17.10.738 through 17.10.749:

17.10.738 To approve and ratify the minutes for the October 16, 2017 special session and October 20, 2017 work session.

17.10.739 To authorize County Judge to sign certificate of Substantial Completion for Project 16788.00, Wichita County Sprague Firing Range. A copy of the certificate is attached hereto as Exhibit "A".

17.10.740 To file application and certificate for payment #7 in the amount of \$113,158.00 for payment to Trinity Hughes Construction Co. with the County Auditor for payment processing for Sprague Firing Range project work, to be paid from Fund 404 Limited Tax Note to line established by the County Auditor.

17.10.741 To file Terracon invoice #T966341 in the amount of \$1,950.00 with the County Auditor for payment processing for field work for investment grade preliminary energy audit of Wichita County facilities to be paid from Permanent Improvement Fund.

17.10.742 To file Hart InterCivic invoice #070280 in the amount of \$6,425.00 with the County Auditor for payment processing for Voting Kits to be paid from 100.490.3104, Printed Materials.

17.10.743 To file the Texas A & M AgriLife Extension Agents' Monthly Reports for September, 2017.

17.10.744 To file certification of 16 hours of continuing education credit received from the 95th Annual County Judges & Commissioners Association of Texas Conference, September 26-28, 2017, for Commissioner Mark Beauchamp.

17.10.745 To approve the purchase of postage in the amount of \$40,000.00 for the Courthouse postage machine.

17.10.746 To authorize Precinct #2 to enter into a 2018 five-year lease/purchase with guaranteed buy back from Warren Cat and accept financing offer from First National Bank Leasing at 2.69% interest for a 2017 Cat D6K Dozer, Serial No. OGM00176 from Warren Cat at the BuyBoard price of \$194,000.00, less trade-in offer of \$7,500.00 for a used machine, for a net price of \$186,500.00, reduced by down payment of \$17,645.75, for a net financing amount of \$164,104.26, which includes a \$250.00 UCC-1 filing fee, and authorize Auditor to issue a purchase order to Warren Cat for Dozer deliver in 2018 financed by First National Bank Leasing, with a timely down payment of \$17,645.74 to be made to First National Bank Leasing, after delivery in 2018, paid from 221.220.5001, Capital Expenditures.

17.10.747 To file Texoma Heating and Air, Inc. invoice #9697 in the amount of \$4,970.42 with the County Auditor for payment processing for adding 165 gallons of Polyglycol to the Courthouse HVAC system with payment from 100.510.4454, Repair & Maintenance, Building Equipment. This was to replace glycol lost because of break in circulating line.

17.10.748 To authorize County Judge to sign Memorandum of Agreement between the Texas A & M Forest Service and Regional Incident Management Team Member and The Participating Employer pending legal review. A copy of the MOU is attached hereto as Exhibit "B".

17.10.749 To transfer up to \$20,000 from Department 443 Judicial Non/Departmental Supplies and Operations major category, 100.443.XXXX, to Department 443 Judicial Non/Departmental Salaries and Benefits major category, 100.443.XXXX. In compliance with the recent IRS audit, the County is now classifying Visiting Judges, substitute Court Reporters and Interpreters as temporary employees. The Salaries and Benefits are being paid from General Fund / Judicial Non-Departmental. This transfer will help to fund these Salaries and Benefits expenses for the remainder of the year.

Motion carried unanimously.

17.10.750 Motion made by Commissioner Watts and seconded by Commissioner Beauchamp to approve the regular bills for payment.

Motion carried unanimously.

General Business item #6 was discussed next.

17.10.751 Motion made by Commissioner Watts and seconded by Commissioner Beauchamp for Harper Perkins Architects to assign sub-project numbers for parking areas for Vernon College and the Law Enforcement Center (LEC) and for fencing and lighting, as required, for security during and following construction to be installed in phases and for Harper Perkins Architects to proceed with design and bidding for the projects. Additionally, the County will negotiate with Vernon College on cost share for parking areas for their use with payment to begin on renewal of lease. Costs are to be paid from the 2017 LEC Bond issue proceeds.

Motion carried. Commissioner Beauchamp, Judge Gossom, and Commissioner Watts for. Commissioner Harvey against.

Jail maintenance projects and work orders were discussed next with no action taken.

17.10.752 Motion made by Commissioner Watts and seconded by Commissioner Harvey to approve VTM Services, LLC quote in the amount of \$1,739.15 for a control panel keyboard for the metal detector to be paid by transfer from 236.400.4466, Courthouse Security, Repair & Maintenance, Other Machinery and Equipment to line as determined by the County Auditor.

Motion carried unanimously.

17.10.753 Motion made by Commissioner Harvey and seconded by Commissioner Watts to approve change in Wichita County Personnel Policy Section 4.05.8 to read as follows:

When the County Commissioners' Court declares a disaster in Wichita County or a disaster is declared by any other local, state or the federal government, in accordance with Sec 4.03, and in support of the locally declared disaster or in response to another jurisdiction's disaster declaration, all exempt personnel will be paid at their hourly rate for time worked in excess of 40 hours with an order from the Commissioners Court unless participating as part of a state paid disaster team.

Motion carried unanimously.

17.10.754 Motion made by Commissioner Harvey and seconded by Commissioner Beauchamp to accept quote from Texoma Heating and Air, Inc. in the amount of \$1,910.42 to add glycol, including labor, to new chiller on Courthouse 4th Floor roof to be paid from 100.510.4454, Repair & Maintenance, Building Equipment.

Motion carried unanimously.

With no further action to be taken, Commissioners Court was adjourned at 11:38 a.m. and will meet in a special session on Wednesday, October 25, 2017 in the Commissioners Courtroom.

ATTEST:

_____, Deputy
LORI BOHANNON, COUNTY CLERK
WICHITA COUNTY, TEXAS

WOODROW W. GOSSOM, JR., COUNTY JUDGE
WICHITA COUNTY, TEXAS