

**MINUTES OF THE COMMISSIONERS COURT  
REGULAR SESSION  
JANUARY 29, 2018**

BE IT REMEMBERED, that on the 29<sup>th</sup> day of January, 2018 A.D. at 10:04 a.m. the Honorable Commissioners Court of Wichita County, Texas met in regular session at the Courthouse in Wichita Falls, Texas pursuant to adjourning January 19, 2018, with the following members present:

Honorable Woodrow W. Gossom, Jr., County Judge  
Commissioner Mark Beauchamp, Precinct No. 1  
Commissioner Lee Harvey, Precinct No. 2  
Commissioner Barry Mahler, Precinct No. 3  
Commissioner Jeff Watts, Precinct No. 4

Invocation by Commissioner Watts

Pledge of Allegiance                      Pledge to the Texas Flag

Motion made by Commissioner Harvey and seconded by Commissioner Mahler to approve and authorize the following consent agenda items 18.01.91 through 18.01.113, with a change to item #11:

18.01.91            To approve and ratify the minutes for the January 22, 2018 regular session and the January 26, 2018 special session.

18.01.92            To authorize County Judge to sign Harper Perkins Architects, Inc. 93940-00 - 2018 Wichita County Continuing Contract Standard Form of Agreement. A copy of the agreement is attached hereto as Exhibit "A".

18.01.93            To approve and ratify County Judge's signature on Notice to Proceed letter to Yates – Litteken for Project No. 16783.03 – Firing Range Fencing and Project No. 16783.04 – Sprague Annex North Parking Lot. A copy of the letter is attached hereto as Exhibit "B".

18.01.94            To authorize County Judge to sign credit application for Stuart Hose & Pipe Co. A copy of the application is attached hereto as Exhibit "C".

18.01.95            To approve the Scope Modifications from Tyler Technologies to not convert Central Magistrate's Office data from the source LGS system.

18.01.96            To authorize Precinct 2 Commissioner to sign Voting Place Agreement for Primary Election for Precincts #205 and #206. Copies of the agreements are attached as Exhibit "D".

18.01.97            To file Quality Glass & Air invoice #303044 in the amount of \$273.99 with the County Auditor for payment processing for replacement glass and installation in Precinct #1 2018 Chevy 3500 to be paid from 221.210.XXXX, line determined by the County Auditor.

18.01.98            To approve reimbursement of mileage of \$907.85 to Commissioner Watts for in county travel with payment from Department 224 2017 Supplies and Operations lines, as available, to line determined by the County Auditor.

18.01.99            To amend Precinct #4 2018 Operations budget to establish budget line 224.240.4302, Travel/In County by transfer of \$12,000.00 from budget line 224.240.2106, Health Insurance.

18.01.100           To transfer salary from CMO position 02 to pay overtime to positions 01 and 03.

18.01.101           To file Keefe Commissary Network invoice #937959 in the amount of \$2,340.00 with the County Auditor for payment processing for indigent kits to be paid from the Sheriff's Office DCIF Budget, to line determined by the County Auditor.

18.01.102 To file Western Supplies, Inc. invoice #0308298-IN in the amount of \$1,505.60 with the County Auditor for payment processing for supplies for the Precinct 4 Barn to be paid from 224.241.3102, Stationery & Supplies.

18.01.103 To amend Court Order 17.12.862 dated December 4, 2017 to read as follows:

To file the City of Wichita Falls invoice dated November 21, 2017 in the amount of \$18,873.67 with the County Auditor for payment processing for maintenance reimbursement for Trustee Properties per Interlocal Agreement to be paid by transfer from General Fund Contingencies to line determined by County Auditor.

18.01.104 To file Summit Truck Group invoice #408205076 in the amount of \$5,097.16 with the County Auditor for payment processing for repairs on Precinct #4 2008 International 4300 Unit #7 to be paid from 224.240.4458, to line determined by the County Auditor.

18.01.105 To file the following invoices with the County Auditor for payment processing for membership dues for Josh Brown, Gabriel Villarreal, and Jeff Penney:

Natl Narcotic Detector Dog Assoc., Inc.	\$30.00 Dues each	\$90.00 total	100.560.4802
Natl Narcotic Detector Dog Assoc., Inc.	\$25.00 Cert fees each	\$75.00 total	100.560.4803
U.S. Police Canine Assoc., Inc.	\$50.00 Dues each	\$150.00 total	100.560.4802
Natl Police Canine Assoc.	\$40.00 Dues each	\$120.00 total	100.560.4802
Natl Police Canine Assoc.	\$20.00 Cert fees each	\$60.00 total	100.560.4803

18.01.106 To file JPCA invoice #204705 in the amount of \$35.00 with the County Auditor for payment processing for membership dues for Garland Prince to be paid from 100.560.4802.

18.01.107 To approve the purchase and installation of a new phone and line from Web Fire Communications in the District Clerk's Office for collections at a cost of up to \$600.00 to be paid from 100.560.4342, Telephone.

18.01.108 To pay up to \$4,300 from 2018 budgeted position 560.029 for Chief Meador's accrued and unused vacation time. Institute pay raises for Sheriff personnel outlined in the email dated 01.04.18 effective January 12, 2018.

18.01.109 To advertise for contractor to design/build a 52' x 150' lean-to at Precinct #2 yard for road equipment and miscellaneous storage.

18.01.110 To file A-1 Freeman invoice #0055143 in the amount of \$1,250.00 with the County Auditor for payment processing for record disposal from the fourth floor storage of the Courthouse to be paid from General Fund Contingencies to line determined by the County Auditor.

18.01.111 To approve and ratify County Judge's signature for grant acceptance letter for the FY 2017 Emergency Management Performance Grant (EMPG) for period from October 1, 2016 to March 31, 2018. A copy of the letter is attached hereto as Exhibit "E".

18.01.112 To authorize payment for annual blood screens and/or PSA testing as a "Wellness Benefit" for regular full-time and full-time employees that declined the County's health insurance and employee's dependents covered under the County's health insurance plan to be paid by transfer from General Fund Contingencies to line determined by the County Auditor at a rate of \$20.00 per person, per test. Part-time employees, CSCD employees, retirees and dependents may pay for testing at a rate of \$20.00 per test, per person.

18.01.113 To file NRB Construction Co. invoice from December 21, 2017 in the amount of \$4,517.00 with the County Auditor for payment processing for labor and material to install exterior lettering at the Juvenile Justice Courtroom in honor of Judge Brotherton to be paid from 100.409.4902 General Fund Contingencies to line determined by the County Auditor.

Motion carried. Judge Gossom and Commissioners Harvey, Mahler, and Watts for, Commissioner Beauchamp against.

18.01.114 Motion made by Commissioner Mahler and seconded by Commissioner Watts to approve the regular bills for payment.

Motion carried unanimously.

Jail maintenance projects and work orders were discussed with no action taken.

18.01.115 Motion made by Commissioner Harvey and seconded by Commissioner Beauchamp to direct payment of payroll and claims.

Motion carried unanimously.

General Business item #4 regarding changing regular meeting days to Wednesdays was tabled until Monday, February 5.

With no further action to be taken, Commissioners Court was adjourned at 11:30 a.m. and will meet in a special session on Friday, February 2, 2018 in the Commissioners Courtroom.

ATTEST:

\_\_\_\_\_, Deputy  
LORI BOHANNON, COUNTY CLERK  
WICHITA COUNTY, TEXAS

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WOODROW W. GOSSOM, JR., COUNTY JUDGE  
WICHITA COUNTY, TEXAS