

**MINUTES OF THE COMMISSIONERS COURT  
REGULAR SESSION  
JANUARY 16, 2018**

BE IT REMEMBERED, that on the 16<sup>th</sup> day of January, 2018 A.D. at 10:03 a.m. the Honorable Commissioners Court of Wichita County, Texas met in regular session at the Courthouse in Wichita Falls, Texas pursuant to adjourning January 12, 2018, with the following members present:

- Honorable Woodrow W. Gossom, Jr., County Judge
- Commissioner Mark Beauchamp, Precinct No. 1
- Commissioner Lee Harvey, Precinct No. 2
- Commissioner Barry Mahler, Precinct No. 3
- Commissioner Jeff Watts, Precinct No. 4

Invocation by Judge Gossom

Pledge of Allegiance                      Pledge to the Texas Flag

Presentation of Certificate and Service Award to Jeff Milam, Justice of the Peace Precinct 1, Place 1 Criminal Clerk, for 15 years of service to Wichita County.

Motion made by Commissioner Mahler and seconded by Commissioner Watts to approve and authorize the following consent agenda items 18.01.40 through 18.01.67, with the removal of item #26 and a change to item #20:

18.01.40            To approve and ratify the minutes for the January 8, 2018 regular session and the January 12, 2018 special session.

18.01.41            To discontinue the State Energy Conservation Office (SECO) Loan Agreement pending and approve the Energy Project to proceed with Terracon and paid from the Permanent Improvement Fund.

18.01.42            To authorize County to sign First National Bank dba First National Bank Leasing financing documents as follows:

| <b>Precinct</b> | <b>Lease No.</b> | <b>Financed Amount</b> | <b>Number of Payments</b> | <b>Amount of Payment</b> | <b>End Year</b> |
|-----------------|------------------|------------------------|---------------------------|--------------------------|-----------------|
| 2               | 66165            | \$169,223.46           | 5                         | \$17,671.54              | 2023            |
| 4               | 66166            | \$260,206.56           | 5                         | \$25,043.44              | 2023            |

A copy of the lease agreement is attached hereto as Exhibit "A".

18.01.43            To file First National Bank Leasing invoice dated December 8, 2017 in the amount of \$42,714.98 with the County Auditor for payment processing for Dozer and Motor Grader leases down payments to be paid from 2018 Capital Expenditure budgets for Precincts 2 and 4 as follows:

| <u>Budget Line</u> | <u>Amount</u>    | <u>Machine</u>              | <u>Serial No.</u> |
|--------------------|------------------|-----------------------------|-------------------|
| 222.220.5001       | \$17,671.54      | 2017 CAT D6K Dozer          | OMGM00176         |
| 224.240.5001       | <u>25,043.44</u> | 2018 CAT 140M3 Motor Grader | ON9D00935         |
| TOTAL              | \$42,714.98      |                             |                   |

Payments for 2019 and following years will be from Fund 301, Debt Service, with reimbursement from Precincts 2 & 4.

18.01.44 To file Texas Department of Health Services Asbestos Abatement/Demolition Notification Fee invoices with the County Auditor for payment processing with payment from FEMA Flood Fund 260 for

| <u>Property Address</u> | <u>Amount</u> |
|-------------------------|---------------|
| 1613 Wranglers Retreat  | \$866.00      |
| 4975 Miriam Lane        | <u>57.00</u>  |
| TOTAL                   | \$923.00      |

18.01.45 To file the certificate of completion from the County & District Clerks' Association of Texas awarded to County Clerk Lori Bohannon for completion of 20 hours of continuing education units for 2017 as prescribed in Section 51.605 of the Texas Government Code.

18.01.46 To file the certificate of completion from the County & District Clerks' Association of Texas awarded to District Clerk Patti Flores for completion of 20 hours of continuing education units for 2017 as prescribed in Section 51.605 of the Texas Government Code.

18.01.47 To file Breegle Building Products, Inc. invoice #210742 in the amount of \$2,650.00 with the County Auditor for payment processing for flooring in the new Constable's Office to be paid from line determined by the County Auditor.

18.01.48 To file Texoma Heating & Air, Inc. invoice #10007 in the amount of \$2,743.98 with the County Auditor for payment processing for repairs to the chiller in the Courthouse Jail to be paid from line determined by the County Auditor.

18.01.49 To file Texas Crime Prevention Association order #JVNV864DYB2 in the amount of \$30.00 with the County Auditor for payment processing for membership dues to be paid from 100.561.4802, Jail, Professional Dues/Individual, to line determined by the County Auditor.

18.01.50 To amend Court Order 17.12.901 dated December 11, 2017 to include the cost of freight charges of \$10.17 for a total cost of the software to be \$5,406.17.

18.01.51 To file Keefe Commissary Network invoice #923289 in the amount of \$2,770.00 with the County Auditor for payment processing for indigent kits to be paid by transfer from Department 561 Supplies and Operations Budget, as available, to line determined by the County Auditor.

18.01.52 To file Less Lethal LLC invoice #IN2888 in the amount of \$6,404.50 with the County Auditor for payment processing for chemical munitions to be paid by transfer from 2017 Department 561 Supplies and Operations Budget, as available, to line determined by the County Auditor.

18.01.53 To adopt proclamation naming the week of January 21 – 27, 2018 Wichita County School Choice Week. A copy of the proclamation is attached hereto as Exhibit "B".

18.01.54 To adopt updated Schedule of Fees for Compensation of Appointed Counsel for Indigent Defendants in Wichita County effective January 1, 2018. A copy of the fees are attached hereto as Exhibit "C".

18.01.55 To reimburse Precinct 2 Constable Black \$400.00 for his purchase of a console for his vehicle and to authorize County Auditor and Treasurer to issue a check to Constable Black from funds available from Department 551 2017 budget line(s). When Constable Black leaves office, or no longer has need of the equipment, it will be returned to the County, or \$400.00 will be deducted from Constable Black's mileage reimbursement check.

18.01.56 To approve Northern Tool & Equipment order receipt dated January 9, 2018 in the amount of \$1,481.63 for winches for Precinct #2 to be paid from Department 222 Supplies and Operations budget, as available, to line determined by the County Auditor.

18.01.57 To file Byrd Electric Co. statement dated December 27, 2017 in the amount of \$8,229.49 with the County Auditor for payment processing for installation of lighting at the Precinct 4 Barn to be paid by transfer from available 2017 Precinct #4 budget departments 240, 241, and 242 lines, as available, to project line as assigned by the County Auditor.

18.01.58 To file J-Systems invoice #84414 in the amount of \$1,260.00 with the County Auditor for payment processing for vinyl exam gloves to be paid by transfer from 2017 Department 561 Supplies and Operations budget, as available, to line determined by the County Auditor.

18.01.59 To file Wilbourn & McCabe Plumbing invoice #19904 in the amount of \$2,407.00 with the County Auditor for payment processing for repairs in the Courthouse Jail to be paid from Department 511 Supplies and Operations Budget, as available, to line determined by the County Auditor.

18.01.60 To authorize County Auditor and County Treasurer to issue check to the County Clerk from budget in Department 491, Voter Registration, by transfer from budget lines, as necessary to pay for advertising with payment to Wichita County Jr. Livestock Association in the amount of \$1,500.00 and authorize County Clerk to submit Chapter 19 Purchase Request Vouchers to Secretary of State Election Funds Management for reimbursement of the expense.

18.01.61 To file Goodyear invoice #275-1005503 in the amount of \$3,264.20 with the County Auditor for payment processing for tires for various Precinct #4 vehicles to be paid from 224.240.3610, Tires.

18.01.62 To file Lance Spruiell Business Forms invoice #171207-038 in the amount of \$1,567.80 with the County Auditor for payment processing for printed folders for the District Attorney's Office to be paid from 100.429.3104, Printed Materials.

18.01.63 To file AMG Printing & Mailing invoice #107959 in the amount of \$3,597.83 with the County Auditor for payment processing for Voter Cards (postage was approved in Court Order 18.01.32) to be paid by transfer from 100.491.4361 to line determined by the County Auditor.

18.01.64 To file Texas Department of State Health Services invoice dated January 2, 2018 in the amount of \$155.00 with the County Auditor for payment processing for Asbestos Abatement/Demolition Notification Fee for the CDA Renovation Project with payment from the 2016 Limited Tax Note Fund.

18.01.65 To authorize County Judge to sign award letter for FEMA PA Asst Grant, DR 4223, Severe Storms, Tornadoes, Straight-line Winds, and Floods awarded by the Texas Division of Emergency Management (TDEM). A copy of the award letter is attached hereto as Exhibit "D".

18.01.66 To amend the 2018 budget for Public Defender Department 465 by transfer of \$12,000 from line 100.465.4311 Travel Out of State and \$1,022 from line 100.465.4314 Travel Trial Witness for a total of \$13,022 to Department 465's Salaries and Benefits Major Category as needed to cover the annual auto allowance expense and associated benefit costs for the Public Defender's investigators in 2018. These expenses will be paid over the remaining 25 pay periods.

18.01.67 To amend the 2018 Budget for the Tax Assessor-Collector Office to fund budget line 100.499.1295, Temporary Help, in requested amount of \$19,200.00 by transfer from 100.409.4902, General Fund Contingency.

Motion carried unanimously.

18.01.68 Motion made by Commissioner Beauchamp and seconded by Commissioner Mahler to approve the regular bills for payment.

Motion carried unanimously.

18.01.69 Motion made by Commissioner Harvey and seconded by Commissioner Beauchamp to direct payment of payroll and claims.

Motion carried unanimously.

Jail maintenance projects and work orders were discussed with no action taken.

18.01.70 Motion made by Commissioner Mahler and seconded by Commissioner Beauchamp to appoint Amanda Cameron as Human Resources Assistant Director at a salary not to exceed \$41,574.00.

Motion carried unanimously.

18.01.71 Motion made by Commissioner Harvey and seconded by Commissioner Mahler to approve the purchase of a 3-axle flatbed dove tail trailer for Precinct #5 from Scott Fortin at a cost not to exceed \$6,500.00 to be paid by transfer from 225.250.5001, Capital Expenditures, to line determined by the County Auditor.

Motion carried unanimously.

Court recessed at 10:45 a.m. and went into closed session at 10:51 a.m. for a briefing and discussion with Wichita County District Attorney's Office regarding resolution of claim against TDCJ for damage to sally port garage door. This meeting was closed pursuant to Section 551.071 of the Texas Government Code (consultation with attorney).

Court went out of closed session and back into open session at 10:56 a.m. with the following action taken:

18.01.72 Motion made by Commissioner Mahler and seconded by Commissioner Beauchamp to authorize settlement of claim against TDCJ for damage to sally port garage door in the amount of \$767.00 and authorize County Judge to sign any necessary paperwork to finalize settlement. Copies of any documents will be attached as Exhibit "E".

Motion carried unanimously.

Court recessed at 10:58 and went back into an announced closed session at 1:38 p.m. for discussions with Harper Perkins regarding the design development plans and security for the new Law Enforcement Center (LEC). This meeting was closed pursuant to Section 551.076 of the Texas Government Code (deliberations about security devices).

Court went back into open session at 3:20 p.m. with the following action taken:

18.01.73 Motion made by Commissioner Beauchamp and seconded by Commissioner Harvey to approve the Design Development phase of the LEC Project and to forward the plans onto the Jail Commission for review.

Motion carried unanimously.

With no further action to be taken, Commissioners Court was adjourned at 3:21 p.m. and will meet in a special session on Friday, January 19, 2018 in the Commissioners Courtroom.

ATTEST:

\_\_\_\_\_, Deputy  
LORI BOHANNON, COUNTY CLERK  
WICHITA COUNTY, TEXAS

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WOODROW W. GOSSOM, JR., COUNTY JUDGE  
WICHITA COUNTY, TEXAS