

WICHITA COUNTY, TEXAS
INVITATION TO BID

Item –Year model 2022 to 2024 ¾ ton Crew Cab Pickup Truck

Quantity – 1

ITEMS BELOW APPLY TO AND BECOME A PART OF TERMS AND CONDITIONS OF BID, ANY EXCEPTIONS THERETO MUST BE IN WRITING.

A. BIDDING REQUIREMENTS

1. Purchases made for the County are exempt from the State Sales tax and Federal Excise tax. Do not include in your bid. If a trade discount is shown on bid, it should be deducted and net line extension shown. Bidder guarantees product offered will meet or exceed specifications in this bid invitation.

2. Bids should be submitted on the form provided; each bid should be placed in a separate envelope and marked “**Pickup Bid**” on the outside of the envelope. Bid envelopes must be sealed and received not later than the hour and date specified for the bid opening.

3. Late bids will be returned unopened.

4. Quote F.O.B. Wichita County.

5. Bid prices must be firm for 30 days from bid opening date.

6. Bid cannot be altered or amended after opening time. Bid may be withdrawn prior to opening time but after opening time no bid may be withdrawn without approval of the Commissioners Court based on a written acceptable reason.

7. The County reserves the right to accept or reject all or any part of any bid, waive minor technicalities and award the bid to best serve the interests of the County. The County also reserves the right to request a 100% performance bond of the successful bidder.

B. SPECIFICATION

1. Any catalog, brand name or manufacturer’s reference used in bid invitation is descriptive only (not restrictive), and is used to indicate type and quality desired. Bids on brands of like nature and quality will be considered. If bidding on other than references specifications, bid must show manufacturer, brand or trade name, and other description, of product offered. If other than brand(s) specified is offered, illustrations and complete descriptions of product offered, should be made part of the bid. If bidder takes no exception to specifications or reference date in his bid, he will be required to furnish brand names, numbers, etc., as specified in the invitation.

2. All items bid shall be new in first class condition.

C. AWARD

In case of tie bids, price and quality being equal, the Commissioners Court shall decide the vendor to receive the award based on applicable provisions of law.

D. DELIVERY

1. Bid must show number of days required to place item in receiving agency=s hands under normal conditions. Failure to state delivery time obligates bidder to complete delivery in 14 calendar days. A five-day difference in delivery promise may break a tie bid. Unrealistically short or long delivery promise may cause bid to be disregarded. Consistent failure to meet delivery promises without valid reason may cause removal from bid list.

2. If delay is foreseen, contractor shall give written notice to the Commissioners Court. The Court has the right to extend delivery date if reasons appear valid. Contractor must keep the Court advised of status of order.

3. This item is for Wichita County Precinct #2, Burkburnett and Precinct #3, Iowa Park. Delivery shall be as soon as possible.

E. PAYMENT

Vendor shall submit an itemized original invoice showing order number on all copies to County Auditor, Wichita County, County Courthouse Annex Suite 301, 600 Scott Street, Wichita Falls, Texas 76301.

F. TECHNICAL SPECIFICATIONS ARE AS FOLLOWS:

Specifications Year 2022 to 2024 for ¾ ton Crew Cab Pickup Truck

Desired Features

1. Diesel engine
2. Long wheel bed
3. Vinyl seat covers, if offered
4. White color
5. 4WD
6. Delivery within Wichita County

Bid form is attached.

WICHITA COUNTY BID FORM

To: Wichita County Commissioners Court
Wichita County Courthouse
900 7th Street, Room 260
Wichita Falls, Texas 76301

Item: ¾ ton Crew Cab Pickup Truck
Qty: 1

Mark Bid: “Pickup Bid”

Opening: Monday, February 27, 2023, 10:00 a.m. in Room 270, Wichita County Courthouse

Commissioners:

We propose the following on your invitation to bid two Ford F250 XLT Crew Cab Pickups for Precinct #4, Electra per your specifications. Descriptive literature is attached or has been submitted separately.

Make/Model _____
Model Year _____
Unit Price \$ _____
4 Wheel Drive Option Add \$ _____ Total \$ _____
Warranty Period _____
Extended Warranty Offered Yes or No (Circle One)
Period _____ months at cost of \$ _____ months
Delivery time after order: _____ Days

Variances below minimum specifications, if any, are listed on attached page with clarifications.

Authorized Signature

Printed Name

Firm

Address

Phone

Email